

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

November 5, 2012

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on November 5, 2012, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

Item No. 1, being: Roll Call.

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| MEMBERS PRESENT: | Rangar Cline |
| | Anna Eddings |
| | David John |
| | Russell Kaplan |
| | Loy Macari |
| | Chesley Potts |
| | Anaïs Starr |
| | Neil Robinson |
| | Scott Williams |

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| STAFF MEMBERS PRESENT: | Susan Atkinson, Historic Preservation Officer |
| | Jolana McCart, Admin Tech IV |

Item No. 2, being: Approval of the Agenda.

Motion by C Potts for approval; **Second** by A Eddings. All approve.

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Item No. 3, being: Approval of Minutes from the October 8, 2012 Regular Meeting.

Motion by C Potts for approval; **Second** by D John. All approve.

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Item No. 4, being: Staff report on projects approved by Administrative Bypass since August 6, 2012

There had been none.

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Item No. 5, being: Staff report on CLG projects.

S Atkinson suggested that this item be moved to the end of the meeting.

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**Item No. 6, being: Continuation of Certificate of Appropriateness at 549 S Lahoma.
(Granted 11-7-11 for 3 windows; 3 windows were denied). (District Court 3/12)**

No court date has been set.

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**Item No. 7, being: Continuation of Certificate of Appropriateness at 639 S Lahoma.
(Granted 12-5-11) (Granted 1-9-12) (Granted 10-08-12)**

Project is continuing.

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**Item No. 8, being: Continuation of Certificate of Appropriateness at 633 Chautauqua.
(Granted 1-9-12)**

The garage door is being built.

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**Item No. 9, being: Continuation of Certificate Appropriateness at 710 Miller.
(Granted 5-7-12) (Ext 4/13)**

The applicant has requested a 6 month extension for the alley fence.

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**Item No. 10, being: Continuation of Certificate of Appropriateness at 319 E Castro.
(Granted 5-7-12)**

Windows will be installed soon.

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**Item No. 11, being: Continuation of Certificate of Appropriateness for 620 Miller.
(Granted 8-6-12)**

Awaiting installation of the garage door.

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**Item No. 12, being: Continuation of Certificate of Appropriateness for 820 Miller.
(Granted 8-6-12)**

Staff reviewed the mansard roof adjustments being made to this project. While different than originally presented to the Commission, the work done is in compliance with ordinary maintenance and repair. Work is continuing.

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Item No. 13, being: Continuation of Certificate of Appropriateness for 435 Chautauqua.

No progress noted.

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Discussion was returned to Item 5, Staff report on CLG projects:

S Atkinson reminded the Commission that the masonry workshop will be held November 17th and 18th.

A planning discussion was held on the Infill Development Workshop, which is to be held in January or February.

Staff asked the Commission to review a few sections of the Handbook before the December meeting: Additions & New Construction; Entrances, Porches and Balconies; and Relocation of Structures.

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Item 14, being: Miscellaneous.

Chair Robinson went over the importance of avoiding ex parte communication with the Commissioners.

He also would like to discuss at a future meeting the possibility of setting up a committee to research emergency powers in case of a disaster.

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Item 15, being: Adjournment. 8:45 p.m.

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Passed and approved this 3rd day of December 2012.


Chair Neil Robinson